



The More You Know

Government of the District of Columbia
Office of the Chief Financial Officer

Office of Tax and Revenue

CRIMINAL INVESTIGATION DIVISION

Robert Passmore, Acting Chief

Sabrina Phillips, Tax Fraud Manager

January 2023



CID Mission Statement

The Office of Tax and Revenue (OTR) Criminal Investigation Division (CID) serves the District of Columbia by investigating potential criminal violations of the District tax laws and related offenses in a manner that fosters confidence in the District of Columbia tax system, promotes compliance with the District's tax laws and brings about the highest level of voluntary compliance.





CID ORGANIZATION

- **CRIMINAL INVESTIGATIONS DIVISION** - Investigates potential criminal violations of the District tax laws and related offenses.

- **ADJUSTMENT UNIT** – Performs return adjustments in ITS and MITS. Critical component to the perfection of the tax return.

- **RETURN INTEGRITY UNIT** – Reviews every individual tax return submitted to The Office of Tax and Revenue (OTR) to ensure revenue protection and fraud prevention efforts.

- These three units are critical to fostering confidence in the District of Columbia tax system, promote compliance with the District's tax laws and brings about the highest level of voluntary compliance.



Goals

- Aggressively Protect the Revenue of the District by Denying Frivolous Claims.
- Pursue Criminal Charges Against Willful Violators, both Preparer's and Taxpayers.
- Business Results –
 - Case Openings, Pros Recs, Sentencing, Cycle Time



RETURN INTEGRITY UNIT

- Established Core Group to Identify Identity theft, Fraudulent Tax Returns, and Preparer and Taxpayer Schemes
- Aggressively Protect the Revenue of the District by Denying Frivolous Claims
- Pursue Criminal Charges Against Willful Violators, both Preparers and Taxpayers.



RETURN INTEGRITY UNIT

– cont'd

- Implementation of Fraud Detection Service (FDS)
 - Taxpayers selected for the identity verification process can now complete the verification quiz via the online portal, MyTax.DC.gov
 - Taxpayers who receive a notice to verify their identity or tax return information can now provide their response via the online portal, MyTax.DC.gov



RETURN INTEGRITY UNIT

– cont'd

➤ Highlights

- Revenue Protection for Fraud Plan 2021 over \$26 million dollars
- Reduced the number of taxpayers who received letters by 22,000




[← Home](#)

If you received a letter from the DC Office of Tax and Revenue requesting you to complete verification online, please click on the letter you received below. You may contact the eServices Team at (202) 759-1946 to receive assistance with navigating this website.

Verify Your PIN

 <p>Government of the District of Columbia Office of the Chief Financial Officer Office of Tax and Revenue</p>	<p>1111 4th Street, NW Washington, DC 20524</p>
<p>Date of Notice: August 11, 2010</p> <p>Tax ID: 53-0107 Phone: (202) 724-7600 Fax: (202) 724-7600</p>	<p>Notice Number: 1-0000011010</p> <p>Tax Type: Individual Income Form: 1041-0010 Exemption: 00-0000-0000 Amount: 000-00000000 Tax Period: December 11, 2010</p>
<p align="center"><u>NOTICE FOR IDENTITY VERIFICATION PIN</u></p>	
<p>A District of Columbia individual income tax return was filed using the taxpayer's identity and address stored in the Office of Tax and Revenue's (OTR) tax implemented automated systems process to generate District of Columbia taxpayer notices and the District from tax return storage data. The processing of your 2010 District of Columbia individual income tax return has been stopped pending verification of your identity. You must complete the steps outlined in this notice <u>before September 9, 2011</u>. Failure to verify your identity will result in further processing delays as a result of your refusal to report.</p>	
<p>We want to have, on hand, this notice along with a copy of your 2010 tax return.</p>	
<p>Your Verification PIN: (b) (4)(d)</p>	
<p>The Verification PIN is a number that is used to verify the "Valid My Return" Process.</p>	
<p>What to do:</p>	
<div style="border: 2px solid black; padding: 10px; text-align: center;"> <p>Your Verification PIN:</p> </div>	
<p>1. Print out this notice and bring it to the OTR office to verify your identity. 2. Bring your Verification PIN.</p>	
<p>3. Provide the information requested, including your Verification PIN.</p>	
<p>4. Print "Done" if you do not wish to authorize the filing of this return, either online or "mail" and state your contact information. If you do wish to have access to the Internet, please call the Revenue Integrity Unit at (202) 724-8000 between the hours of 9:30 a.m. and 4:30 p.m., Monday through Friday to request the filing filing of this return.</p>	
<p>5. Submit your verification.</p>	
<p>Note: Completing your identity verification process does not complete the processing of your tax return. Verifying your identity allows your return to continue through the normal processing steps. A subsequent letter regarding additional verification information may be issued if the OTR is unable to validate your return information. If you receive a letter from us asking the documentation to support what you claimed on your return, it doesn't mean that you did anything wrong. It is just an extra step you take to ensure accuracy, of the return information, go out to only those who are notified to them. The goal is to get questionable returns before they go out the door, and not to delay those who are notified to them.</p>	

[Take an Identity Quiz](#)

 <p>Government of the District of Columbia Office of the Chief Financial Officer Office of Tax and Finance</p>	<p>(111) 49 Street, NW Washington, DC 20024</p>
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<p>Date of Issue: August 11, 2010</p> <p>Issue ID# ISSUE-007-07-00 Issued On/By: CTO / JAMES JONES</p>	<p>Notice Number: 13000001010</p> <p>Tax Year: Individual Income 2009 - 111-49023 Comments: DR 40000-000 Revenue ID: DR-40000000 Tax Period: December 11, 2010</p>
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NOTICE OF IDENTITY QUIZ

A Division of Columbia individual income tax return was filed using the identity and address above. The Office of Tax and Finance (OTF) has implemented automated security measures to protect the confidentiality of taxpayers' returns and the Division thus has initiated actions to verify the processing of your 2009 Division of Columbia individual income tax return has been stopped pending verification of your identity. You must complete the steps outlined in this notice **before September 8, 2010**. Failure to verify your identity will result in further processing delays or denial of your refund request.

How to verify your identity: Pass an Identity Verification Quiz

- This quiz is based on information associated with the primary taxpayer (name first listed on this return)

When is it used to do?

- Your OTF's secure Transparency Access Point ("TAP") page;
- Printing the online State Tax e-file Check "Status" page;
- Submitting the Letter Ruling Request form;
- Selecting "Yes" if you are **OVER 65 years old** on your tax return;
- Additional online instructions and take the quiz

If you do not have access to the Internet or require a language interpreter and would still like the opportunity to take your quiz at a public place, call the OTF toll-free at 1-800-455-3829 by Monday through Friday, from 8:00 AM to 5:00 PM. **This number should only be used if you need assistance with the quiz.**

Note: Completing your identity verification process does not complete the processing of your tax return. Verifying your identity allows your return to continue through the normal processing stages. A subsequent paper requesting additional security verification may be received if the DR-0101 is unable to identify your return information. If you receive a letter from us asking the documentation to suggest what you claimed as your status, a default status will take default everything wrong. It is just an extra step in order to ensure reliability of the system information, go to it so that those who are caught in this. One goal is to stop governmentally officials before they go out the door, and to delay your refund.

Pass an Identity Verification Quiz

1101 M Street NW, Suite W27N, Washington, DC 20036 Phone: (202) 727-4143, (800) 455-3829 Fax: (202) 443-4009
M-Tu-Th-Fr-Sa

[Submit Verification Documents](#)

 Government of the State of Wisconsin Office of the Chief Financial Officer Office of Tax and Revenue		July 19, 2018, 10:00 AM Washington, DC 20540	
Date of Issue: August 15, 2018 Event Title: Event Code: 0000 Event Location: 0000		Notice Number: 1.0000000000000000 Notice Type: Individual Notice Notice Code: 0000 Notice Title: 0000 Notice Code: 0000 Notice Title: 0000 Notice Code: 0000 Notice Title: 0000	
NOTICE			
<p>The Office of Tax and Revenue (OTR) has received an individual income tax return bearing your name and an associated social security number (SSN) for the year just filed above. The processing of this tax return has been suspended pending verification of your social security number. Therefore, we require you to provide the following documents:</p> <ul style="list-style-type: none"> • A copy of your valid government-issued photo identification (ID), such as a driver's license, passport, military ID or state ID and • A copy of your social security card <p>Please submit one of the options below in support of your documents to OTR. Please do not mail or hand deliver original documents, as they are unable to make copies or return them.</p> <p>Upload the documents listed above on OTR's secure Taxpayer Access Portal. Uploading your documents to the Access portal will give you the requested information.</p> <p>NOTE: You don't need to mail or make a copy, we can arrange for you to take and drop a clear and legible picture down!</p>			
<div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>Upload the documents listed above on OTR's secure Taxpayer Access Portal.</p> </div>			
1. Visit www.wisconsin.gov/otr 2. Click on "Upload Documents" 3. Click on "New User" 4. Click on "Create Account" 5. Click on "Get Started"		Follow clear copies of the documents listed above to: Office of Tax and Revenue Secure Access Administration 1000 1st St SW, Ste 917 Washington, DC 20014	
<p>If you do not create an account by September 11, 2018, your return will be processed accordingly based on the data on file. This may result in a collection of state delinquent claims, a reduction of your return, or a liability due.</p>			
<p>Should you need assistance regarding this notice, please call the Return Inquiry Unit at (202) 741-8629 between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday.</p>			
<p style="text-align: center;">1011 4th Street SW, Suite 917N, Washington, DC 20004-0000 (202) 741-4145 (202) 741-4400 MyTaxDC.gov</p>			



Taxpayer Response To RIU Verification Notice

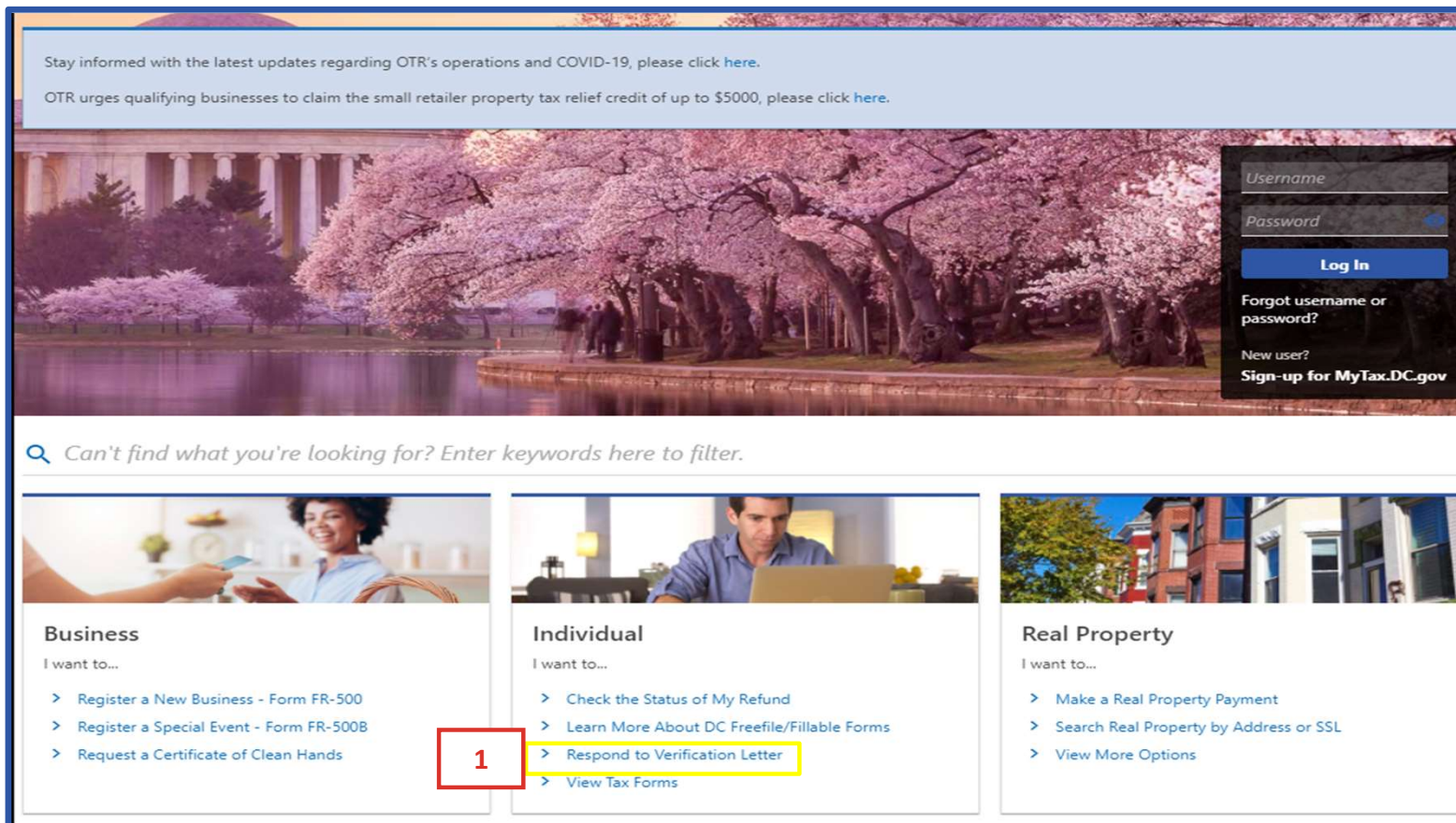
- The process for taxpayers to respond to RIU Verification notices has been enhanced. Taxpayers will be directed to respond to any Verification notice by submitting a non-logon response to the verification notice via [MyTax.dc.gov](https://mytax.dc.gov).
- From the MyTax homepage, the taxpayer will click on the Respond to Verification Letter link under the Individual section



Taxpayer Response To RIU Verification Notice (cont.)

- The taxpayer will then click on the corresponding link based on their notice.
- “Verify Your PIN” link - PIN Verification Notice – taxpayer self verification
- “Take an Identity Quiz” link - Identity Verification Quiz Notice – taxpayer self verification
- “Submit Verification Documents” – for all other RIU verification notices – RIU verification

How to complete “PIN Verification”



Stay informed with the latest updates regarding OTR's operations and COVID-19, please click [here](#).

OTR urges qualifying businesses to claim the small retailer property tax relief credit of up to \$5000, please click [here](#).

Username

Password

Log In

Forgot username or password?

New user?

Sign-up for MyTax.DC.gov

Can't find what you're looking for? Enter keywords here to filter.

Business

I want to...

- > Register a New Business - Form FR-500
- > Register a Special Event - Form FR-500B
- > Request a Certificate of Clean Hands

Individual

I want to...

- > Check the Status of My Refund
- > Learn More About DC Freefile/Fillable Forms
- > Respond to Verification Letter
- > View Tax Forms

Real Property

I want to...

- > Make a Real Property Payment
- > Search Real Property by Address or SSL
- > View More Options

From the Home page of MyTax, under the Individual section, click
“Respond to Verification Letter”

How to complete “PIN Verification” (cont.)

< Home

If you received a letter from the DC Office of Tax and Revenue requesting you to complete verification online, please click on the letter you received below. You may contact the eServices Team at (202) 759-1946 to receive assistance with navigating this website.

Verify Your PIN

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Take an Identity Quiz

Submit Verification Documents

Government of the District of Columbia
Office of the Chief Financial Officer
Office of Tax and Revenue

1101 4th Street, NW
Washington, DC 20004

Date of Notice: August 11, 2019 Notice Number: L0000010000

REG-19-001
1101 4th Street, NW
Washington, DC 20004

Notice Number: L0000010000
Tax Type: Individual Income
REG-19-001
Customer ID: 00000-0000
Account ID: 000-00000000
Tax Period: December 11, 2018

NOTICE FOR IDENTITY VERIFICATION

A District of Columbia individual income tax return was filed using the name(s) and address above. The Office of Tax and Revenue (OTR) has implemented increased security measures to protect District of Columbia taxpayers and the District from tax-related identity theft. The processing of your 2018 District of Columbia individual income tax return has been stopped pending verification of your identity. You must complete the steps outlined in this notice **before September 8, 2019**. Failure to verify your identity will result in further processing delays or denial of your refund request.

To meet this notice, we have, on hand, a copy of your 2018 tax return.

Your Verification PIN: DC Coded?

Your Verification PIN: (See "Verify My Return" button)

What do I do?

1. Provide the information requested, including your Verification PIN.

2. Select "Yes" if you did file or authorized the filing of this DC tax return.

3. If you **did not** file or authorized the filing of this return, please enter "No" and enter your contact information. If you do not have access to the internet, please call the Return Integrity Unit at (202) 743-6629 between the hours of 9:30 a.m. and 4:30 p.m., Monday through Friday to report the false filing of this return.

4. Submit your verification.

Note: Completing your identity verification process does not complete the processing of your tax return. Verifying your identity allows your return to continue through the normal processing stages. A subsequent letter regarding additional return verification may be issued if the DC OTR is unable to validate your return information. If you receive a letter from us asking the documentation to support what you claimed on your return, it doesn't mean that you did anything wrong. It is just an extra step we take to ensure refunds, of the correct amounts, go out to only those who are entitled to them. Our goal is stop questionable refunds before they go out the door, not to delay your refund.

1101 4th Street NW, Suite W176, Washington, DC 20004 Phone: (202) 757-4143 (TDD) Fax: (202) 445-4899
MyTax.DC.gov

Government of the District of Columbia
Office of the Chief Financial Officer
Office of Tax and Revenue

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Washington, DC 20004

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REG-19-001
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Account ID: 000-00000000
Tax Period: December 11, 2018

NOTICE OF IDENTITY VERIFICATION

A District of Columbia individual income tax return was filed using the name(s) and address above. The Office of Tax and Revenue (OTR) has implemented increased security measures to protect District of Columbia taxpayers and the District from tax-related identity theft. The processing of your 2018 District of Columbia individual income tax return has been stopped pending verification of your identity. You must complete the steps outlined in this notice **before September 8, 2019**. Failure to verify your identity will result in further processing delays or denial of your refund request.

How to verify your identity: Pass an Identity Verification Quiz

The quiz is based on information associated with the primary taxpayer (taxer first listed on this return).

What do I need to do?

1. Visit OTR's secure Taxpayer Access Portal (TAP) at [MyTax.DC.gov](#).

2. Click "Take Quiz".

3. Enter the Letter ID.

4. Select "Yes".

5. If you **did not** file or authorized the filing of this return, please enter "No" and enter your contact information.

6. Follow the online instructions and take the quiz.

If you do not have access to the internet or require a language interpreter and would still like the opportunity to take your quiz or report the false filing of this return, please call the Return Integrity Unit at (202) 743-6629 between the hours of 9:30 a.m. and 4:30 p.m., Monday through Friday. This number should only be used if you need assistance with the quiz.

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Date of Notice: August 11, 2019 Notice Number: L0000010000

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1101 4th Street, NW
Washington, DC 20004

Notice Number: L0000010000
Tax Type: Individual Income
REG-19-001
Customer ID: 00000-0000
Account ID: 000-00000000
Tax Period: December 11, 2018

NOTICE OF IDENTITY VERIFICATION

The Office of Tax and Revenue (OTR) has received an individual income tax return bearing your name and an invalid social security number for the tax year listed above. The processing of this tax return has been suspended pending verification of your social security number. Therefore, we require you to provide the following documents:

- A copy of your valid government-issued photo identification (ID), such as a driver's license, passport, military ID or state ID; and
- A copy of your social security card.

Please select one of the options below to submit your documents to OTR. Please do not mail or hand deliver original documents, as they are unable to make copies of returns filed.

Upload the documents listed above on OTR's secure Taxpayer Access Portal. Uploading your documents is the fastest way to provide requested information.

Note: You don't need to go to make a copy, use your smartphone to take and share a clear and legible picture instead.

1. Upload

2. Take photo

3. Scan

4. Mail

5. Hand deliver

6. Other

7. Cancel

8. Back

9. Home

10. Help

11. Logout

12. My Tax

13. My Account

14. My Return

15. My Documents

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838. My Taxes

839. My Notices

840



How to complete “PIN Verification” (cont.)

3

< Home

Verify My Refund

Verify My Return

Verification

The District of Columbia Office of Tax and Revenue (OTR) has received your DC Individual Income Tax Return. In an effort to safeguard your identity and protect you against potential tax fraud, your return requires additional verification. Before OTR can continue to process your tax return, you must provide answers to the questions below.

To complete the questions, you must have on hand the *Notice of Verification of Return* mailed to you along with a copy of your tax return.

Enter the last name of the taxpayer first listed on the notice.

Last Name *
Required

Verification PIN *
Required

Re-enter Verification PIN *
Required

Did you file this state tax return?

☐ Yes, I filed the tax return myself. *

☐ Yes, I authorized someone else to file a return on my behalf. *

☐ No, I did not file this return and need to report identity theft. *

Please enter the net refund amount listed on your original District of Columbia D40/D40EZ tax return for the tax year on the notice. If you are not requesting a refund, enter 0.

Refund Amount
\$0.00

Cancel Submit

The taxpayer will fill out all the required information on this page in order to submit PIN verification. The taxpayer must list their last name, verification PIN, verify that they filed the return, & requested refund amount before proceeding.



How to complete “PIN Verification” (cont.)

[< Home](#)

Confirmation

You have completed the PIN verification process. Please print a copy of this page for your records.
Your request confirmation number is **0-000-004-978**. Please retain your confirmation number for future reference.
Request Type: TAP PIN Refund Verification
Submitted Date: 28-Sep-2020 3:11:52 PM

Please allow up to six weeks for your tax return to be fully processed.
For further assistance you may contact the Refund Integrity Unit at (202) 741-8629

[Printable View](#)[4](#)[OK](#)

If the taxpayer successfully completes the PIN verification, they will receive a confirmation.



How to complete “PIN Verification” (cont.)

< Home

[Verify My Refund](#)

Verify My Return

Verification

The District of Columbia Office of Tax and Revenue (OTR) has received your DC Individual Income Tax Return. In an effort to safeguard your identity and protect you against potential tax fraud, your return requires additional verification. Before OTR can continue to process your tax return, you must provide answers to the questions below.

To complete the questions, you must have on hand the *Notice of Verification of Return* mailed to you along with a copy of your tax return.

Enter the last name of the taxpayer first listed on the notice.

Last Name

Required

Verification PIN

Required

Re-enter Verification PIN

Required

Did you file this state tax return?

☐ Yes, I filed the tax return myself.

☐ Yes, I authorized someone else to file a return on my behalf.

☒ No, I did not file this return and need to report identity theft.

In the event that we need to contact you, please provide your telephone number and/or email address:

Country

Phone Number

Required

Email

Required

If the taxpayer enters the PIN but states that they did not file the return, MyTax will prompt the taxpayer to provide a phone number and email.



How to complete “PIN Verification” (cont.)

[Home](#)

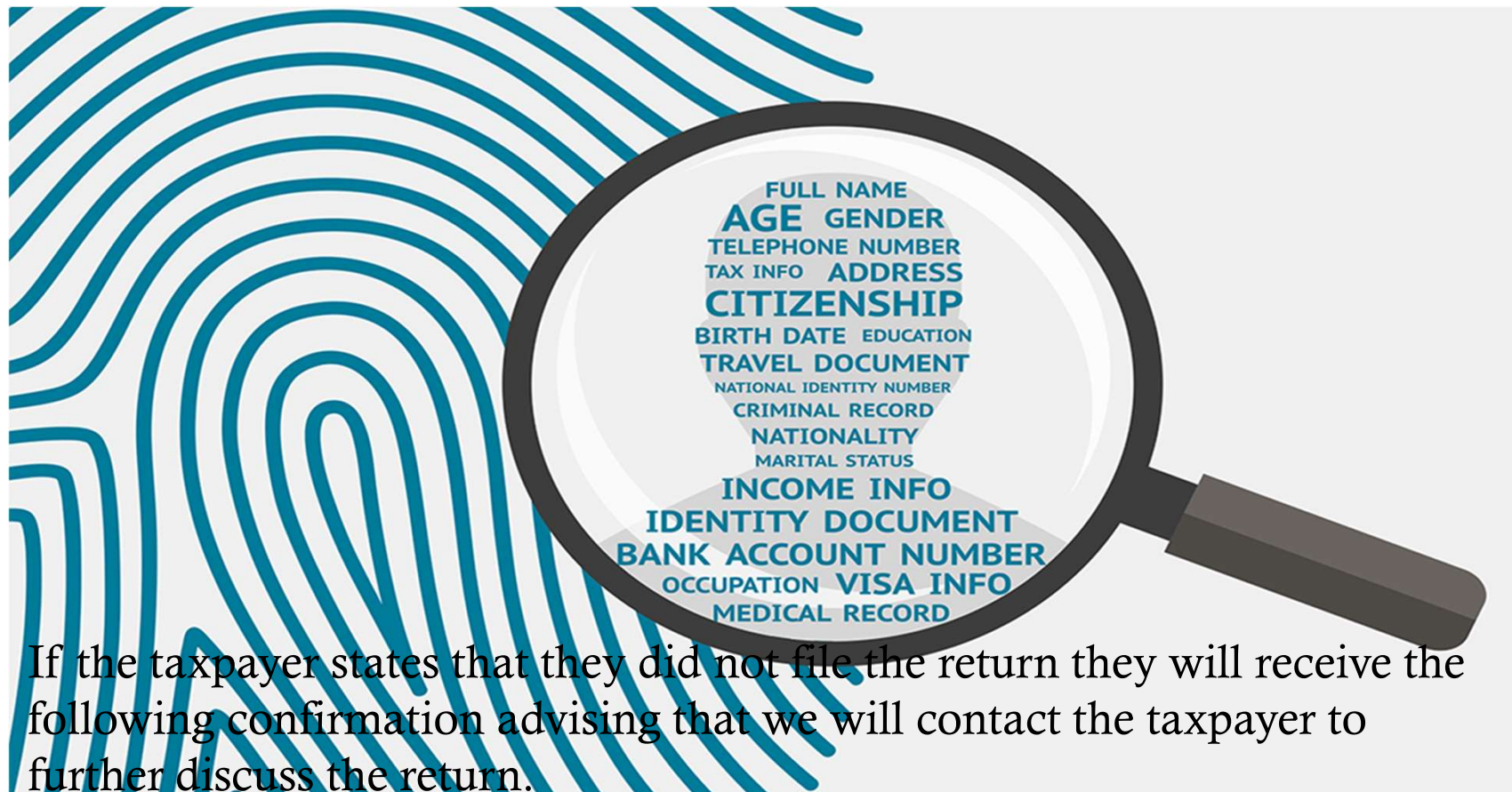
Confirmation

Thank you for notifying us of the potentially fraudulent return filed using your information. No further action is required of you at this time. The DC Office of Tax and Revenue may contact you in the future to further discuss this return.

[Printable View](#)[OK](#)

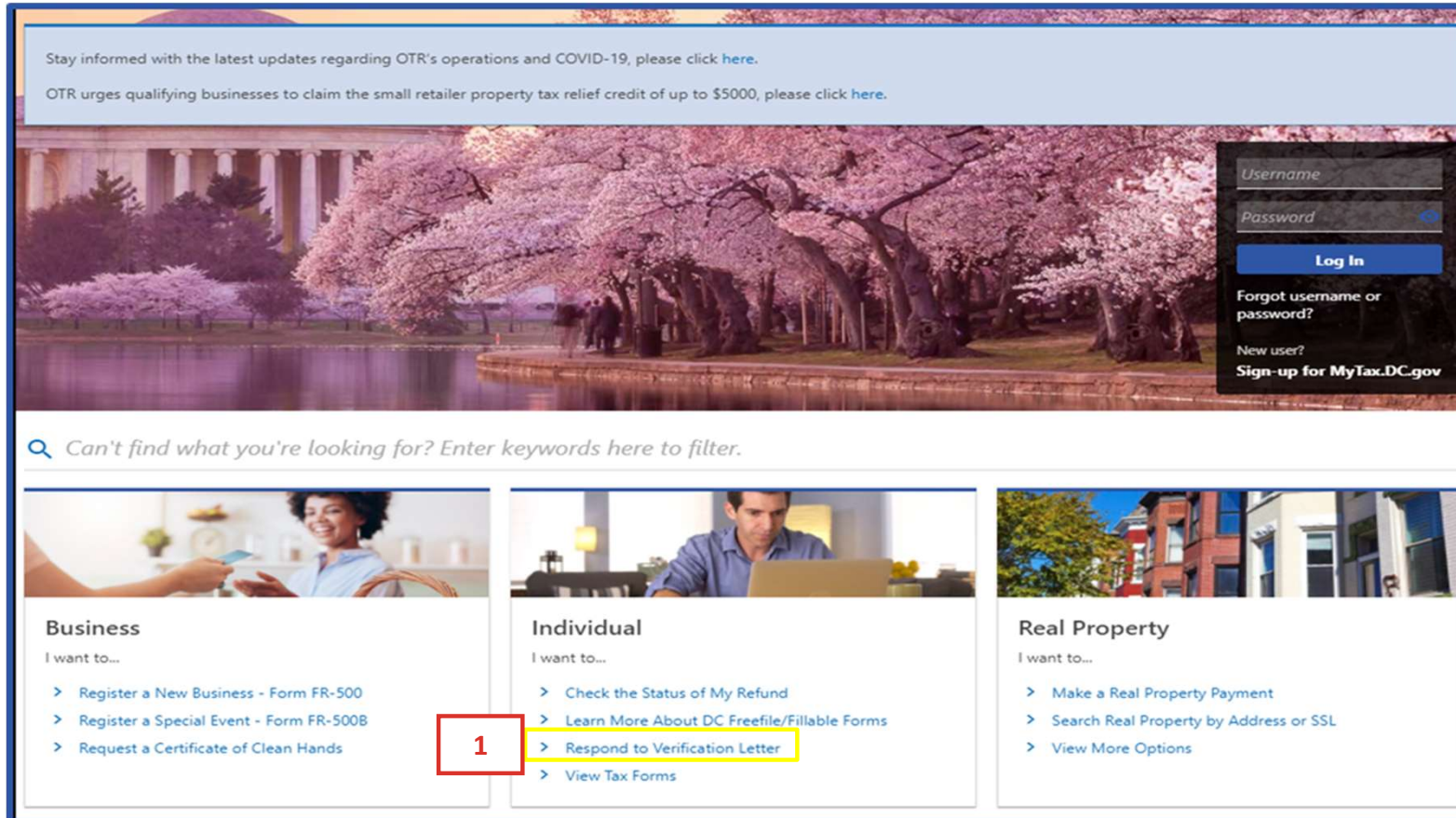
If the taxpayer states that they did not file the return they will receive the following confirmation advising that we may contact the taxpayer to further discuss the return.

How to “Take an Identity Quiz”



If the taxpayer states that they did not file the return they will receive the following confirmation advising that we will contact the taxpayer to further discuss the return.

How to “Take an Identity Quiz” (cont.)



Stay informed with the latest updates regarding OTR's operations and COVID-19, please click [here](#).

OTR urges qualifying businesses to claim the small retailer property tax relief credit of up to \$5000, please click [here](#).

Username
Password
[Log In](#)
[Forgot username or password?](#)
[New user?](#)
[Sign-up for MyTax.DC.gov](#)

Can't find what you're looking for? Enter keywords here to filter.

Business
I want to...

- > Register a New Business - Form FR-500
- > Register a Special Event - Form FR-500B
- > Request a Certificate of Clean Hands

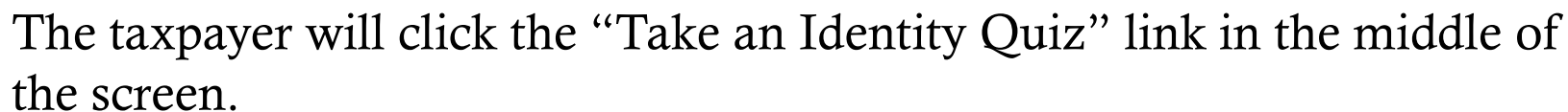
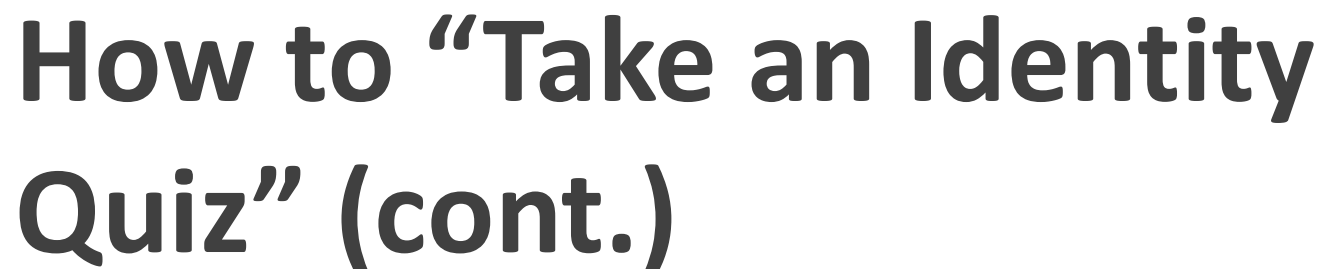
Individual
I want to...

- > Check the Status of My Refund
- > Learn More About DC Freefile/Fillable Forms
- > **Respond to Verification Letter**
- > View Tax Forms

Real Property
I want to...

- > Make a Real Property Payment
- > Search Real Property by Address or SSL
- > View More Options

From the Home page of MyTax, under the Individual section, click “Respond to Verification Letter”





How to “Take an Identity Quiz” (cont.)

2

< Home

[Verify My Identity](#)

Identity Verification Quiz

You will need to have the following information before you begin the quiz:

- The Identity Verification Letter you received in the mail.
- The Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) of the **primary filer**.
- Your driver license number.

After you enter the information below, you will be prompted with instructions on how to complete the quiz.

Enter the 10 digit notice number printed on the letter you received, beginning with the letter "L". (Example: L1234567890)

Notice Number *
Required

Enter the last 4 digits of the SSN or ITIN of the primary filer.

Last 4 digits of the Primary filer's SSN/ITIN *
Required

Confirm last 4 digits of the Primary filer's SSN/ITIN *
Required

Did you file this state tax return?

☐ Yes, I filed the return myself. *

☐ Yes, I authorized someone else to file a return on my behalf. *

☐ No, I did not file this return and need to report identity theft. *

Please enter the net refund amount listed on your original District of Columbia D40/D40EZ tax return for the tax year on the notice. If you are not requesting a refund, enter 0.

Refund Amount
\$0.00

Cancel Submit

The taxpayer will enter the letter ID number, the last four digits of the social security number, verify that they filed the return, and verify the refund amount before proceeding.



How to “Take an Identity Quiz” (cont.)

[Home](#)

[Verify My Identity](#)

Identity Verification Quiz

Please read the instructions below carefully before starting the quiz.

- You will need the **driver license** of the primary filer to begin.
- Please answer all the of the multiple choice questions. There is only one correct answer for each question. All questions will be directed towards the primary filer of the tax return.
- You will have **4 minutes** to complete the quiz.
- To answer a question, click the radio button next to the correct answer and click the "Next" button.
- You cannot go back once you have submitted an answer to a question.

Click the "Begin Quiz" button below to start the quiz.

Begin Quiz

3

The taxpayer will click “Begin Quiz” to start taking the identity verification quiz (Please note that first time filers will have 4 minutes to complete the quiz)



How to “Take an Identity Quiz” (cont.)

< Home

Identity Verification Passed

Congratulations! You have successfully completed the identity verification quiz. This information has been submitted to the District of Columbia Office of Tax and Revenue and your tax return will continue through the normal processing stages. No further action is required of you at this time. Be advised, passing the identity verification quiz is only one step in the processing your tax return. You may be contacted again to provide additional documentation for other claims on your return. Please allow up to six weeks for your tax return to be fully processed.

4 OK

The taxpayer will then answer the questions listed on the identity verification quiz.

If the taxpayer passes the identity verification quiz, the system will alert them that the quiz was passed.



How to “Take an Identity Quiz” (cont.)

[< Home](#)

Identity Verification Failed

One or more of the answers on the identity verification quiz did not match our records or your quiz has expired. Please click “Submit Identification Documents” below to upload documents and continue the identity verification process.

5

Submit Identification Documents

OK

If the taxpayer fails the identity verification quiz, they will be directed to “Submit Identification Documents” in order to verify the identity.



How to “Take an Identity Quiz” (cont.)

< Home

Respond to a Verification Letter

[Respond to a Verification Letter](#)

Letter

Identity Verification Documents

Please follow the instructions and provide the information requested.

Enter the 10 digit notice number printed on the letter you received, beginning with the letter "L". (Example: L1234567890)

Notice Number

Confirm Notice Number

Did you file this state tax return?

☐ Yes, I filed the return myself. *

☐ Yes, I authorized someone else to file a return on my behalf. *

☐ No, I did not file this return and need to report identity theft. *

Please enter your phone number and email address so we can contact you:

Country ▼

Phone Number *

Email

Cancel < Previous **Next** >

Before the taxpayer can submit the “Verification Documents” they must list their contact information.



How to “Take an Identity Quiz” (cont.)

[Home](#)

Confirmation

Your request has been successfully submitted. Please print a copy of this page for your records.
Your request confirmation number is **0-000-058-226**. Please retain your confirmation number for future reference.
Request Type: Verification Response
Submitted Date: 28-Sep-2020 2:55:25 PM

Please allow up to six weeks for your tax return to be fully processed.
For further assistance you may contact the Refund Integrity Unit at (202) 741-8629

[Printable View](#)
[OK](#)

7

Once the taxpayer has successfully attached the required documents the system will provide a confirmation number.



How to “Take an Identity Quiz” (cont.)

< Home

Identity Verification Failed

One or more of the answers on the identity verification quiz did not match our records. You may retake the quiz with a different set of questions. Please click “Retake Quiz” below to begin your new quiz.

[Retake Quiz](#) 8

If the taxpayer fails the first quiz and the system has enough information on file to generate an additional quiz, the taxpayer can click the ‘Retake Quiz’ link to take the second quiz. Please note that the second quiz will ask a new set of questions.



How to “Take an Identity Quiz” (cont.)

[Home](#)

Identity Verification Failed

One or more of the answers on the identity verification quiz did not match our records or your quiz has expired. Please click “Submit Identification Documents” below to upload documents and continue the identity verification process.

9

Submit Identification Documents

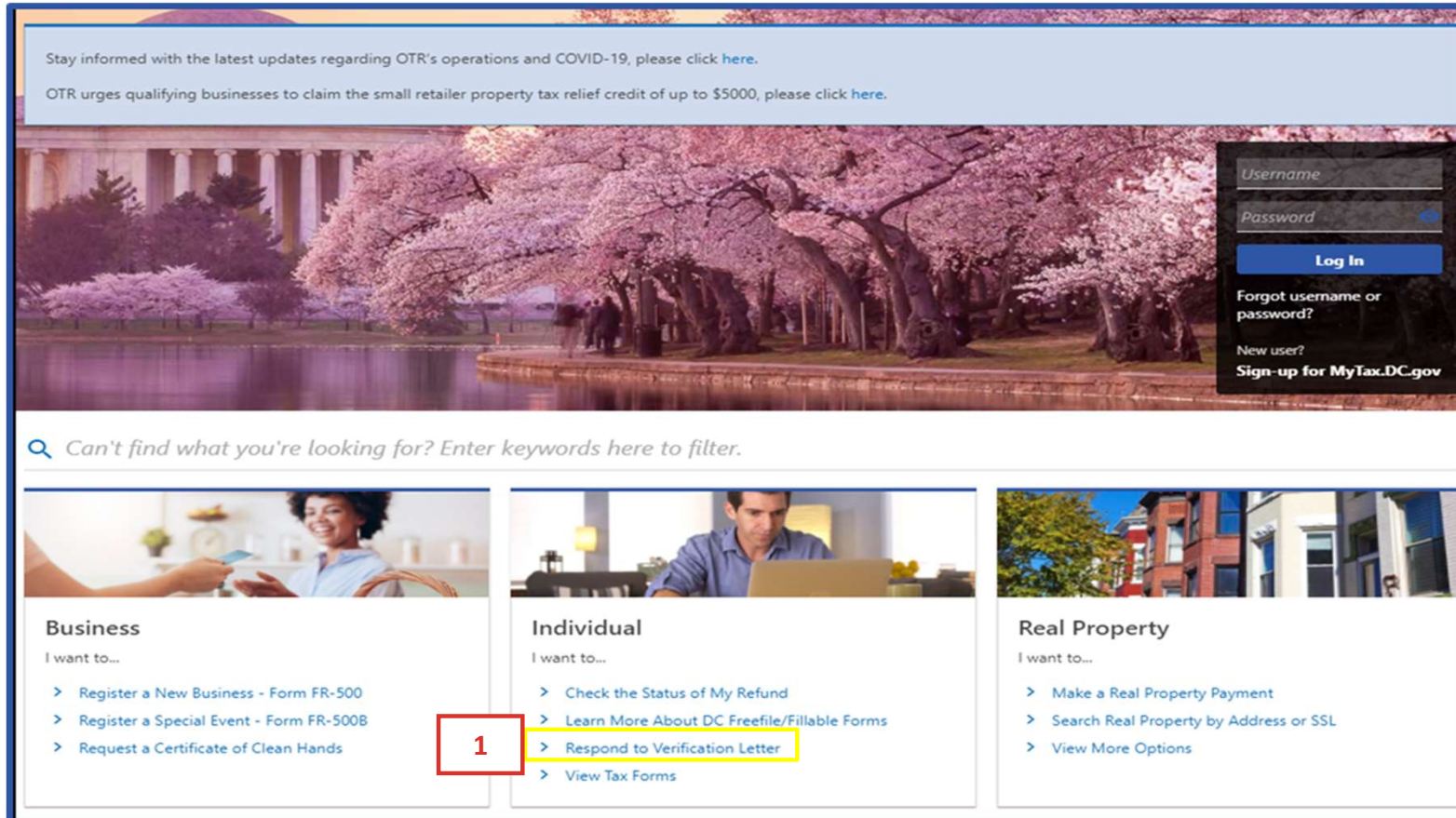
OK

If the taxpayer fails the first quiz and the system does not have enough information on file to generate an additional quiz, the taxpayer will click the “Submit Identification Documents” link in order to verify.

How to “Submit Verification Documents”



How to “Submit Verification Documents” (cont.)



Stay informed with the latest updates regarding OTR's operations and COVID-19, please click [here](#).

OTR urges qualifying businesses to claim the small retailer property tax relief credit of up to \$5000, please click [here](#).

Username
Password
[Log In](#)
[Forgot username or password?](#)
[New user?](#)
[Sign-up for MyTax.DC.gov](#)

Can't find what you're looking for? Enter keywords here to filter.

Business
I want to...

- > Register a New Business - Form FR-500
- > Register a Special Event - Form FR-500B
- > Request a Certificate of Clean Hands

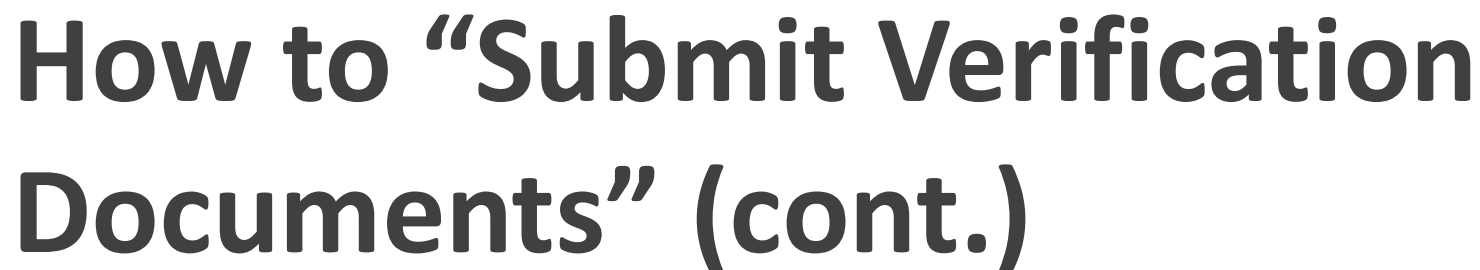
Individual
I want to...

- > Check the Status of My Refund
- > Learn More About DC Freefile/Fillable Forms
- > **Respond to Verification Letter**
- > View Tax Forms

Real Property
I want to...

- > Make a Real Property Payment
- > Search Real Property by Address or SSL
- > View More Options

From the Home page of MyTax click “Respond to Verification Letter”





How to “Submit Verification Documents” (cont.)

Respond to a Verification Letter

[Respond to a Verification Letter](#)

Letter

3 **Identity Verification Documents**

Please follow the instructions and provide the information requested.

Enter the 10 digit notice number printed on the letter you received, beginning with the letter "L". (Example: L1234567890)

Notice Number ^{*} *Required*

Confirm Notice Number ^{*} *Required*

Did you file this state tax return?

☐ Yes, I filed the return myself. ^{*}

☐ Yes, I authorized someone else to file a return on my behalf. ^{*}

☐ No, I did not file this return and need to report identity theft. ^{*}

Please enter your phone number and email address so we can contact you:

Country *USA*

Phone Number ^{*} *Required*

[Cancel](#) [Previous](#) [Next](#)

The taxpayer will enter the Notice number, verify that they filed the return, phone number & e-mail, before proceeding.



How to “Submit Verification Documents” (cont.)

< Home

Respond to a Verification Letter

Respond to a Verification Letter

Letter Residency **Attachments**

Attachments

Type	Name	Description	Size
Driver's License	district-columbia-drivers-license.jpg	dl	162 Remove

Our records indicate you requested a refund on your District of Columbia individual income tax return. We require additional verification before processing the return.

Note: You don't need a scanner to make a copy; use your smartphone to take and upload a clear and legible picture instead! Please DO NOT send a copy of your tax return.

Verify Your Identity

One of the following:

- Driver License
- Military ID
- State ID
- Passport

Verify Your Income

Any of the following:

- Form(s) W-2 (Wage Statement, and
- Form(s) 1099

One of the following:

- Your last pay stub received in the 2019 tax period
- Any bank statements from the 2019 tax period related to direct deposits from your payer and/or employer

Verify Your Residency

One of the following:

- Property Deed
- Mortgage Statement
- DC Property Tax Bill
- Rental Agreement signed by landlord and renter
- Utility Bill (gas, electric, cable, etc.)
- Letter with picture from Court Services or DC Department of Corrections certifying name and DC Residency
- Insurance Policy (vehicle, homeowners, renters, health, life, etc.)
- DC Vehicle Registration

Cancel < Previous Submit

The tax payer will then attach the requested documentation. The taxpayer will be required to attach the number of documents stated from each of the columns listed. The type of documents required from the taxpayer will differ depending on the specific Notice they were issued.

[Home](#)

Confirmation

Your request has been successfully submitted. Please print a copy of this page for your records.
Your request confirmation number is **0-000-000-358**. Please retain your confirmation number for future reference.
Request Type: Verification Response
Submitted Date: 29-Sep-2020 10:46:50 AM

Please allow up to six weeks for your tax return to be fully processed.
For further assistance you may contact the Refund Integrity Unit at (202) 741-8629

[Printable View](#)
[OK](#)

5

A Confirmation will appear confirming that the taxpayer has successfully uploaded their required documents.



Areas of Concern

- Tax-related Identity Theft is the fastest growing area of fraud
- Fraudulent W-2s
- Earned Income Tax Credit (EITC) Abuse
 - Qualifying Children
 - Schedule C income (loss)



Areas of Concern

- Domicile issues – Non-DC Residents claiming DC refundable credits
- Schedule H – Homeowner and Rental Property Tax Credit



Tax Fraud Hotline

➤ Fraud Hotline

- Email: taxfraudhotline@dc.gov
-
- Mail: Office of Tax and Revenue
Attn: Tax Fraud Hotline
1101 4th Street SW, Suite 7656
Washington, DC 20024

Q & A

